

## Annual General Meeting (AGM) & Parent Advisory Council (PAC) Meeting

Minutes – September 21<sup>st</sup>, 2022

- 1) Call meeting to order: Susanne Moskal at 7:04 pm
- 2) Attendance/Introductions – Emily Garrioch – Vice Principal, Amy Van Vliet - Principal, Angela Doyle, Susanne Moskal
- 3) Overview of Agenda
- 4) Approval of the Minutes, as presented (OR as amended)
  - a) June 1<sup>st</sup>, 2022
  - b) Motion – and 2<sup>nd</sup>
  - c) Could not accept minutes because we did not meet quorum
- 5) Old Business : Susanne
  - a) End of the Year Events
    - (1) Western Day Pancake Breakfast Volunteers – breakfast in June went well, very easy set up with the Stampede caravan, 4 volunteers, staff and students really enjoyed it, next year, we could add more in terms of sausage and fruit, as well as events
    - (2) Grade 6 Leadership Award – PAC supports this award with a plaque and cheque that was handed out at the awards ceremony
  - b) Cards/Recognition to PAC volunteers – thank you cards, and Tim Horton’s gift cards handed out to all the PAC volunteers from the year – small token of appreciation
  - c) Meeting ideas for next year
    - (1) Hybrid – we are going to try in person and zoom meetings for the 1<sup>st</sup> couple of meetings this year
  - d) Family event in fall & grant money
    - (1) Meet the Teacher BBQ and Wakapaw’s Rock Garden – this was a very successful event on Sept 13<sup>th</sup> – Tina’s No Frills gave us \$100 of our order and was very helpful, Atco gas donated grill and tents – worked well. PAC was super busy all night and could have used more volunteers. We ran out of food and had to turn some people away – we bought for 300 people but easily could do 400 – 450, next year. Make sure to have gluten free options. Rock garden was part of government grant from last year to try to enhance parent involvement – all the supplies will stay in the school to assist with programming. Staff really enjoyed the set up and this was successful for getting lots of families into the building.
- 6) Principal’s Report: Amy Van Vliet & Emily Garrioch

Off to a great start, as a school in the 2022/23 school year. The before & after school care program is off to a good start – ran by a society and licensed.  
PreK is licensed, as well and still under the school.  
Trickster Theatre - grant approved. Allocate some funds to each class for props, costumes etc...\$150 from the PAC to each classroom (tabled util next meeting)  
Wakapaw’s Garden – consider adding a specific on the budget for 2022/23 from PAC – we can decide if we want to do it for food security or First Nation perennials

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- 7) New Business: Susanne
  - a) Hybrid Style meetings
    - (1) As mentioned above, we will try some zoom/in person with meetings
  - b) Set meeting dates for the year
    - October 19th - 7pm
    - November 16th - 7pm
    - December - no meeting
    - January 31 - 7pm
    - February - no meeting
    - March 15th - 7pm
    - April - no meeting
    - May 17th - 7pm
    - June - no meeting
  - c) Clothing store
    - (1) New additions
      - (a) Different colours of hoodies, sweaters – all the primary colours + green, add smaller sizes 4T/5T, add zip hoodies, check on Montessori (did we sell any?), Amy will take care of grade 6 hoodies - take off arm writing – work with student council
  - d) Events this year that PAC can help with
    - (1) Christmas Market - Possibility of this type of event
      - (a) Kids coming shopping for parent gifts – could buy a bunch of cheap stuff or have donations, or possibility of crafts.
      - (b) Have different categories with ages and genders
      - (c) Include gift wrapping
- 8) Voting of Council Executive \*\* Had to table until next meeting – did not meet quorum
  - a) President Nominations – Susanne letting her name stand
    - (1) Other nominations
  - b) Vice President
    - (1) Angela Doyle nominated
    - (2) Other nominations
  - c) Secretary
    - (1) Courtney Zurba nominated
    - (2) Other nominations
  - d) Treasurer – Angie letting her name stand
    - (1) Other nominations
  - e) Hot Lunch
    - (1) Angela Doyle nominated
    - (2) Other nominations
  - f) Fundraising Coordinator – Melissa letting her name stand
    - (1) Other nominations
- 9) Next Meeting on October 19<sup>th</sup> – 7:00 pm – in person and zoom
- 10) Adjourn @ 8:05 pm

## Annual General Meeting (AGM) & Parent Advisory Council (PAC) Meeting

### The Society of WES Parent Council Meeting

- 1) Call Meeting to Order: Susanne @ 8:06 pm
- 2) Attendance: Emily Garrioch – Vice Principal, Amy Van Vliet - Principal, Angela Doyle, Susanne Moskal
- 3) Overview of Agenda
- 4) Hot Lunch Report: Susanne – successful year with hot lunch last year – motioned last year to dedicate a portion of the funds to help support hot lunch for students in need at the school. Angela Doyle put her name forward over the summer to run the program – thank you so much. Her and Glen met last week and got the wheels rolling on the program. Angela shared that she is setting up the vendors for the year. The ordering with open asap. Start with once a week and move to twice a week.
- 5) Financial Report: Treasurer – Angie was absent, Susanne shared on behalf of Angie \*\* please see the details attached – proposed budget will come out asap.
- 6) Fundraising Report – Melissa shared that the information regarding the gift card fundraiser will come out asap. We are working with Sobey's and COOP, again. This is a great fundraiser for the school. Melissa will need volunteers to help count cash and hand out cards.
- 7) Old Business
  - a. Casino update
    - i. Volunteers still needed to fill shifts – still have some shifts to fill. Susanne will reach out to Lions and Ladies Auxillary to see if they can help.
- 8) New Business
  - a. New hot lunch ideas – Angela added some new ones including KFC
  - b. Hot Lunch Volunteers – Angela has a great crew and has reached out to them all
  - c. Gift Card Fundraiser – See above
  - d. Other fundraiser ideas – tabled until next meeting
- 9) Adjourn Meeting @ 8:40 pm



Wheatland Elementary School

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