

Wheatland Elementary School
Parent Advisory Council (PAC) Meeting

Meeting Minutes
March 15th, 2023 – 7:00 pm – held via zoom
Started with Society Meeting

Parent Council Meeting *Notes provided by Susanne Moskal (Courtney Zurba was absent)

- 1) Call meeting to order: Susanne Moskal @7:02 pm via zoom
- 2) Attendance/Introductions
 - Susanne Moskal, Ang, Angie Boyd, Alison Mabbot, Emily Garrioch, Amy Van Vliet, Wendy, Heather T, Benjapa, Mel, Megan M and Sara P
- 3) Overview of Agenda - Susanne went through both agendas – start with Society Meeting
- 4) Approval of the Minutes, as presented (OR as amended)
 - a) January 31, 2023 – Motion to accept minutes by Ang and 2nd by Alison. All attendees were in favour.
- 5) Old Business: Susanne
 - a) Trickster Theatre – went very well – students enjoyed their time with the theatre experts and show was fun to watch – Wendy shared that she thought Trickster Theatre was well put together – it was the helpers running it and not all on the teachers – it was entertaining and a change for the kids
 - b) Staff Appreciation – Susanne shared that Jenny and her have been working hard to create a fun week for the staff – treats planned for each day – we have collected lots of donations but looking for some more volunteers
- 6) Principal's Report: Amy Van Vliet & Emily Garrioch
 - a) Emily shared that Trickster Theatre went well and everyone was involved – report cards go home on Friday March 17th and they are digital, as we are an Eco school – they will be sent home at 3:00 pm. Parent/teacher interviews are on March 22 from 3 – 7 and the book fair will be happening that day and night. There is also a Texas donut sale coming up to support grade 6's on April 6th.
 - b) Amy shared the 2024/25 calendar for Golden Hills (please see attached) – any parents can share feedback
 - (1) Ang loves the later start
 - (2) Heather asked about flex Fridays vs ½ day Fridays?
 - (3) Amy explained that for many years, Golden Hills has felt that transportation for ½ a day does not make sense

Parent Advisory Council (PAC) Meeting

- 7) New Business: Susanne
 - a) Western Day
 - (1) Batter Boys – On June 2nd, WES will be hosting Western Day. Batter Boys, a company will be coming to help mix batter and cook pancakes – PAC will need volunteers to set up and help serve students and staff – we have a budget of \$500 so we could add fruit and sausage – Amy agreed to expand, since we are post-covid
 - (2) Additional ideas: station/games, face painting, Princesses – we will have students dress up, Amy has looked into Stampede Princesses and Harry the Horse – we can further discuss at next meeting – maybe possibility of square dancing or roping
- 8) Next Meeting: Wednesday May 15th, 2023, at 7:00 pm via zoom
- 9) Adjourn meeting at 8:14 pm by Susanne Moskal

Parent Advisory Council (PAC) Meeting

The Society of WES Parent Council Meeting

- 1) Call Meeting to Order: Susanne – called to order at 7:02 pm
- 2) Attendance (same as above)
- 3) Overview of Agenda
- 4) Hot Lunch Report: Angela
 - Hot lunch is trucking along good. Fridays should continue. We received about \$500 approx from KFC. It has slowed down a bit but would like to continue with the Fridays. Ang mentioned she is having a tough time getting volunteers so a volunteer drive would be a great idea.
 - Volunteers drive – Ang explained some ideas for volunteer drive. Put out an enticement for hot lunch/day when you volunteer. An email could be send and/or information with students. Show the importance of volunteers and that it cannot happen without them.
 - Angie suggested to make sure families know how important hot lunch is to PAC and that it is a major fundraiser. We could put out a “did you know?” once a week to families to show the importance of where the money comes from
 - Heather suggested a video with students, staff and teacher emphasizing the importance of hot lunch
 - Ang – liked both ideas – get this out on social media with video and “did you know?”
 - Amy – Both ideas were great for the school and she could work on the FOIP end with students – suggested we start a brochure and turn this into a video
 - Wendy – make sure to emphasize how easy this is
- 5) Financial Report: Treasurer - Angie
 - Angie shared the hot lunch profit from Nov/Dec/Jan was about \$630 profit/month and should increase with the Fridays in Feb/March
 - Angie brought up the hot lunch PAC complementary program – we have not needed to use this so far this year – we had donated \$1000 at the start of the year – there is \$2100 in this account
 - Amy explained some of the food programs at WES
 - o WES works to help students with food security
 - Partnered with Hope Church and school fuel – WAM bags for Thursday
 - Private donors to help stock the fridge and pantry with snacks and lunches
 - Complementary hot lunch is there to help students and has been around for quite a few years
 - Angie went through some more of our financials
 - o \$15 has been given from PAC to every student to help support field trips – cheque of \$4725

Parent Advisory Council (PAC) Meeting

- \$300 is being given from PAC to school for pre K packages – Amy mentioned that they are a good idea and Susanne will make the stickers from PAC to go in the books in the packages
 - PAC needs an invoice to pay our portion of Trickster – admin will get this done
 - Angie shared our Casino funds have come in from the 2 days in October = \$48,326.23
 - Portion of this will be given to Trickster
 - Maybe new chrome books
 - Amy explained that they will go to their staff – in the past there has been work on the playgrounds and chrome books
 - Angie explained that in the past, we used to donate to Project Hope
 - Amy explained that Project Hope is a community based group that helps to provide access to music therapy and adapted PE – they send in therapists – having a Gala on March 25th
 - Angie – from a treasurer point of view, PAC is doing better and we could help support Project Hope
 - Susanne asked how process of staff bringing forward ideas works for using Casino funds – do we need to have motions for each idea?
 - Angie explained that there needs to be motions for each and we use general funds and replace with casino funds
 - Heather thought with parent/teacher interviews coming up that PAC could share about Project Hope
 - Amy explained that families that access Project of Hope know about the supports
 - Angie motioned that PAC gives \$1000 to Project Hope to help support students who need the programs
 - Alison 2nd the motion
 - All attendees were in favour
- 6) Fundraising Report – Melissa
- Melissa was absent from meeting but did not have any updates to share from a fundraising point of view
- 7) Old Business
- a) Hot Lunch progress/New Fridays – Shared in Ang’s report
- 8) New Business
- a) Lunch Box Program
 - b.** Ang shared about this program that was shared with her – an organization comes in and runs the whole program – there would be no coordinator – we would just need volunteers – the vendors are charged, and fee built in there
 - i** Heather asked if this replaces the current program
 - ii** Ang explained that it will replace this, and they have their own software/app
 - iii** Heather was worried about finances and costs
 - iv** Alison was also curious about increase for parents and how much it would be

Parent Advisory Council (PAC) Meeting

- v Ang agree and will look into this piece to see costs and share back next meeting
 - b) A & W refund
 - a. Ang explained that hot lunch was booked with A & W on March 2nd and they had to reschedule due to construction – Ang expressed her concern to A & W and the admin from restaurant contact her and comped the school \$600 – Ang presented that we could use the funds for a whole school treat, such as ice cream or sorbet at the end of school
 - b. Wendy agree – she liked the ideas for all the kids and end of school with great weather
 - c. Emily also supported the idea
 - d. Amy agreed that WES are global citizens and do other fundraisers and the end of June would be good
 - e. Angie liked the end of the year idea and that PAC could purchase the items abd teachers do it on their own time, when it works for them
 - f. Heather brought up that jumbo freezies would be a good idea as they could be handed out any day and if not eaten, put in backpacks
 - g. Angie explained that PAC does freezies on track on field day
 - h. Amy mentioned that there is a lot of room to store ice cream
 - i. Angela mentioned you could get a huge pack or ice treats from Costco
 - j. Mel asked does it need to be the end of June
 - k. Heather asked about PAT's happening at the end of June
 - l. Angie put in a motion for money from A & W comp to PAC (\$600) to purchase ice cream and popsicle treats
 - i. Susanne 2nd the motion
 - ii. All attendees were in favour
 - c) Volunteer Drive for Hot Lunch – discussed in hot lunch report
- 9) Adjourn Meeting – Susanne adjourned this portion for 7:54 pm

