

Wheatland Elementary School
Parent Advisory Council (PAC) Meeting

Minutes – January 13th, 2021
ZOOM Meeting – 6:00 pm

- 1) Call to order – Susanne @ 6:05 pm via zoom
- 2) Attendance
 - Susanne Moskal, Angie Boyd, Amy Van Vliet, Michelle Rushford, Trustee Rob Pirie, Glen & Leigh Maurer, Melissa Piche, Shelly Neal
 - Meeting recorded and minutes provided by Susanne Moskal
- 3) Review of the Agenda – Susanne
- 4) Approval of the Minutes, as presented
 - a) November 18th, 2020
 - i) Motion to accept the minutes was Angie Boyd
 - ii) 2nd was Leigh Maurer
- 5) Old Business
 - a) Positions – Vice President
 - i) Angie nominated Glen Maurer as Vice President and there was not quorum (not enough people to vote) but there were no other nominations, therefore Glen is Vice President by accumulation. He accepted the position.
 - b) Bylaw committee – Meeting on January 20th
 - i) Susanne and Shelly have put their names forward. Angie will also join this group. Others are welcome to still join. Meeting will be held on Jan 20th – email Susanne (wes.pac.president@gmail.com), if you would like to join
 - c) Wheatland Apparel
 - i) Susanne shared about meeting with Michelle Rushford and all of the student council reps in December via zoom. Susanne presented all the different product ideas and students shared some of their additional ideas and thoughts. The meeting went well, and the students felt empowered to be a part of the decision-making process.
 - ii) Michelle shared that it was many of the student's 1st time on zoom.
 - iii) Each of the representatives shared a google form with their classes and the students got to vote on their top 5 products. The top 5 products were: hoodies, water bottle, mask, crewneck, hat, toque and cinch pack (last 4 were tied).
 - iv) Susanne shared that through the company they are looking into: Passion Sports, there is a minimum on the mask – 100 and 75 on water bottles.
 - v) Susanne asked for thoughts and opinions on the minimum.
 - vi) Michelle made a good point that these were items that students had brought up, so they are important to the students. When she watched them present, the students felt empowered that their items were in there. Thank you for promoting student leadership. All students (vast majority) use water bottles – staff and students excited about them – need to label them. She thinks they would be very popular. Masks are very popular especially amongst the grades 4 – 6 – lots of students forget and they like to change them. Staff would be interested and part of the future. She does not think there would be an issue getting rid of 100 masks and 75 water bottles.

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- vii) Amy agreed and the survey reinforced.
 - viii) Amy mentioned that they are always looking for something for volunteers, guest speakers and preservice teachers. It is important to have different items with different costs. So, everyone can participate.
 - ix) Michelle mentioned that is always been a thought and thank you for being aware of that.
 - x) Angie agreed that PAC is always looking for prizes and raffle prizes, if they are not sold. She thinks we would meet our minimum.
 - xi) Susanne appreciates the support – the cost is between \$10 - \$15 on the masks and water bottles.
 - xii) Amy asked is this a fundraiser or just straight cost to community.
 - xiii) Susanne put forward that we need to vote on that.
 - xiv) Angie wondered about the cost – we do not have enough people attending the meeting – we need to vote on this next meeting with quorum.
 - xv) Susanne will table this for next meeting. Rough timeline to have the orders ready for Easter.
 - xvi) Add for next meeting.
 - d) Michelle confirmed pronunciation of president's name – Susanne (sounds like Suzanne).
- 6) Principal's Report: Amy Van Vliet & Michelle Rushford
- a) Students are excited to be back. They enjoyed the week at home and were well prepared with week at a glance and daily zoom. High participation rate in meetings (maybe one missing). Sense of family with these meetings. The kids and teachers are happy to be back. Continue with covid procedures in place.
 - b) Launched registration for WES – website and social media – open for preschool and kinder registration – lots of phone calls. Call out to neighbours and friends. Share website and phone #. Superintendent asked to hold off on school visits to maintain AHS protocols.
 - c) Michelle echoed Amy – See you on the 4th but “see you” on the 11th – they were very optimistic – hit the ground running on Monday. Lots of enthusiasm and energy. Thrilled with #'s.
 - d) Grade 6's are excited to be helping with Hot Lunch. Hot dogs and Booster Juice has never looked so good. They loved helping and it worked well. Month at a glance was a great idea and helped in class. Covering bins and gloves were great adjustments – appreciated from teacher perspective. 1 – 2 glitches but they will make slight amendments for Thursday – don't have to balance booster juice cups with pizza boxes for Thursday. Lots of different eating times in each classroom but the team managed to figure it out. Thank you to Glen, Leigh & Toni for getting this all set up and running.
 - e) Wheatland Elementary School's 2020 AERR and Three Year Plan – share screen
 - i) Posted on website – documents, Ed plans – previous years – 2020/21 – check out
 - (1) Parents, Students and Teachers – no PAT data
 - (2) Logo, Mottos, pillars – good results to share
 - (3) WES safe and caring school
 - (4) Leader in ME, Citizenship opportunities – strong results
 - (5) Lifelong learning – strong showing the WES has lots of lifelong learning skills, knowledge and attitudes
 - (6) Great pictures – Michelle finds them
 - (7) Montessori – K – 3 – great program – proud and unique

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- (8) Learning opportunities – valued by stakeholders
 - (9) Steam education – logo created by students – leadership – Science, Technology, Engineering, Art and Math – important to school – more authentic recently
 - (10) School Improvement – focus on and improves – contrast between WES and province
 - (11) Leader and Me – Work Prep – Leaders of tomorrow and today – projects are global citizenship, K – 6 leadership, Ecoavengers – prepare them and learn now
 - (12) Math Minds Partnership – looks different with no presence from U of C, this year – different forms – actively involved with online course – Werkland School of Education – teachers quoted and visible in videos – featured as fundamental pieces
 - (13) Education Quality – overall – general sense – very satisfied
 - (14) PAT results – from 2019 (no PAT's in 2020 due to Covid) – Grade 6's perform very well – compared to province, grade 6's achieve well
 - (a) More graphs on PAT's broken down by subject
 - (i) Light blue line is acceptable
 - (ii) Excellent other line
 - (15) School Budget – WES spend almost entire budget on staff – small amount on all the rest of the stuff – Michelle and Amy feel put the most caring adults in with the students – maximize most amount of money on caring staff
 - (16) WES Parent Council – Amazing parent council – explains how it runs and what PAC does: casino, events, hot lunch, support tech, fine arts – big support on chromebooks and ipads last year – save best for last
 - (17) Available on website – brag about your school
 - (18) No questions
- 7) Hot Lunch Report: Glen & Leigh
- a) Hot lunch is up and running. Grateful from admin and grade 6's for support. New and exciting realm of hot lunch.
 - b) Welcome any feedback – what is and isn't working?
 - i) Smoothies – not once a week with juggling - possibly
 - c) 109 families that ordered in January – 181 accounts from last year – not too different with a mystery year
 - i) Good response
 - ii) Michelle mentioned that a few families missed and will join in Feb. She teaches Social Emotional Learning to over half the students and handed out extra sheets and knows many families will join and #'s will go up.
 - d) Angie mentioned that vendor payment is streamlined – Glen as VP will be helpful. All vendors with EMT – much nicer without a 2nd signature.
 - e) Profit for January: \$680.00 – 3 weeks
 - i) Hope to generate \$200/week
 - f) Volunteer update – enough volunteers to run for 6 weeks (12 shifts) without repeating – Toni came in and did training – incorporated protocols and changes – gloves, masks, diff masks, diff delivery, separate rooms and social distancing – Toni will come in each session – Volunteer handout left in there with a list of the protocols - #'s are ok
 - g) Angie mentioned it was a great achievement and phenomenal with a different set up
 - h) Not going to adjust costs to families – all prices are the same – need to be strategic to see the max financial benefit

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- i) Melissa mentioned donations to Hot Lunch
 - i) Gift card donation
 - ii) Cheque in mailbox
 - iii) For kids that cannot afford hot lunch
 - j) Component for kids with food security concerns – work with Michelle
 - i) Angie and Michelle will discuss that further – complimentary hot lunch
 - k) Thanks to Glen & Leigh – great job! Kids are so excited 😊 Parents are happy! #'s will probably go up.
- 8) New Business
- a) Glen as new Vice President has signing authority/online banking access for WES PAC for ATB banking.
- 9) Next Meeting
- a) February 24th – 6:00 pm – via zoom – link to be sent out
- 10) Trustee Mr. Pirie wanted to share
- a) Any questions or concerns, please contact him
 - b) Thankful to parents who have preserved throughout this past year – been brave and courageous – no manual on how to parent during this time
 - c) It has been helpful that WES staff has responded and supported the families – very thankful to the staff
 - d) Record this pandemic, as students/kids, as you will be able to share this with younger generations – light at the end of the tunnel
- 11) Adjourn meeting 6:59 pm

CASINO MEETING

- 1) Call Meeting to Order – Susanne at 6:59 pm
- 2) Attendance
 - Susanne Moskal, Angie Boyd, Amy Van Vliet, Michelle Rushford, Trustee Rob Pirie, Glen & Leigh Maurer, Melissa Piche, Shelly Neal
 - Meeting recorded and minutes provided by Susanne Moskal
- 3) Financial Report: Treasurer – Angie
 - a. Next casino: 1st quarter of 2022 – Jan – March
 - b. Receive pay out in Feb 2023
 - c. No funds in casino account to spend - \$3000 held for next casino for expenses
 - d. Put out a call for volunteers next September – organize – will have date
 - e. Bank account

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- i. Hot Lunch Donation - \$221.00 from last year – does not include initial \$150 for school fuel – rolled into complimentary hot lunch
 - ii. Refunds in spring (March/April) – people did not want to take it (refused) – keep as a donation (low amounts) - total \$192.71 – rolled into complimentary hot lunch
 - iii. Bank Account Balance: \$8700.75 – have not subtracted our approved budget items for this year – not spent
- 4) Fundraising Report – Melissa
- a. Gift Card Fundraiser: \$6974.63 - \$5231.00 going to the school
 - i. Good fundraiser – few hiccups
 - ii. Thank you from Susanne to Melissa – lots of time and effort and spent 2 evenings at school handing them out
 - iii. Michelle from school perspective – grateful to PAC – appreciative and cannot put it into words – could not do things without PAC
 - 1. Melissa – giving up own time – personal sacrifice
 - iv. Cheque for school – 75% of the total money raised
 - v. Thank you from Angie to Melissa
- 5) New Business - none
- 6) Adjourn Meeting @ 7:08 pm