

# Wheatland Elementary Parent Advisory Council Meeting

September 11<sup>th</sup>, 2019

## Attendance:

Amy Van Vliet  
Michelle Rushford  
Nicole Gordon  
Stephanie Sweere  
Angie Boyd

David Porter  
Sheri Porter  
Josie Green  
Danna Hanni

Meeting called to order at 6:12 by Nicole Gordon

## **Approval of previous minutes**

Motion by Stephanie

Second by Danna

All in favour. Motion passed

## **Principal's report**

Amy Van Vliet

- Same numbers as last year for enrolment
- a 2<sup>nd</sup> kindergarten class was added
- this is a "year of restraint" as far as the budget goes. The budget from the government is usually announced by Sept. 30, but it is not expected to come in until mid-October. The budget at the school is reflecting the changes they are anticipating from the government, but they won't know anything for sure until the budget comes down

Michelle Rushford

- There is a new Head Caretaker (Mr. C)
- lots of the grade 6 leadership team are already running -> Safety Patrols will be trained next week, but various positions have started such as lunch helpers, playground leadership, announcements, etc
- Michelle is the new social emotional teacher so she has seen all of the students. She has seen a real excitement from all of the students for the new school year
- a few teachers have returned this year: Mrs. Matheson, Mrs. Laslo, and Mrs. Shearer
- the new kindergarten teacher (Mrs. Tumblin) has an extensive background in the primary levels

## **Reports from committees**

Hot Lunch – Stephanie and Angie

- PayPal has changed their user agreement. They need info from the CRA that we don't have, so we can no longer use PayPal. All Parent Councils are having the same issue. PAC has allowed for parents to pay using e-transfer to make up for the fact that PayPal is no longer an option. Credit cards can also be used.
- for the 2017/18 school year there was \$7382.00 in profit (this included the Booster Juice and Pizza Hut fundraisers and the donation button)
- over \$1000 in orders have been placed so far this month, and the order period has not closed yet
- there have been 4 new people who have signed up to volunteer for Hot Lunch which means Hot Lunch will continue to be offered twice a week (there was a possibility that Hot Lunch would go down to only one day a week due to lack of volunteers)
- possible new vendors: 7/11 and More Than Ice Cream. Stephanie will be meeting with representatives from both places in the near future. 7/11 would like to offer

corn dogs as a meal option, as well as providing slurpee vouchers, etc. Stephanie does not think that More Than Ice Cream will work out due to the fact that the meals would most likely be messy (containers full of rice, etc), but she is still going to meet with them

- Legends is no longer a vendor
- Kim's Catering is no longer a vendor for the time being (they may return, or they may not – currently under new management)
- Tim Drover has been great to deal with

Treasurer's report – Angie

- \$14 304.26 in the account, so we are coming into this year with a very large cushion. This is more money than we'd like to have given the fact that we are a non-profit, so some changes have been made to this year's budget to reflect that fact

- Casino account is at \$46 078.93

Fundraising report (Melissa Piche not attendance) – Nicole

- Planning for the gift card fundraiser is well underway
- The order sheets have been typed up. They are waiting until Tina from No Frills is back from holidays to see if she is willing to participate this year
- Order forms should be going home within the next couple of weeks, and will be due back on Nov. 4. Cards will be available to be picked up at Parent Teacher interviews in November
- Will likely do the same prizes as last year – still finalizing those
- There will only be one pizza party this year, for the homeroom that raises the most money
- If we raise \$10 000.00 the whole school will get a movie party
- Nicole is hoping the grade 6s can make some posters to advertise the fundraiser

## **Old business**

PAC meeting will be bimonthly and start at 6:00pm. We will need to make sure that we know the events and activities for next couple of months so that we can plan accordingly.

## **New business**

Angie has suggested that we use Zoom to live stream the PAC meetings so that people at home, or the arena, or wherever they are can sign-in and participate in the meetings. There is nothing in the Bylaws about people not physically being at the meeting but are tuning in via teleconferencing being able to vote on motions. This is one idea to increase attendance/participation at the meetings. We may try it at the November meeting.

Angie and Stephanie are interested in starting a project to help provide feminine hygiene products free of charge at schools in Golden Hills. For now, they would like to provide the admin at Wheatland Elementary with \$100 to buy supplies as needed. They suggested having kits made up that include various feminine hygiene products plus a pair of underwear in a baggie to give to girls should they need it. Mrs. Rushford has been putting similar kits together for years, and she pays for them with her own money. PAC would like to give the school the \$100 so that these supplies could be paid for out of that fund. The \$100 would be added to the yearly budget. Value Drug Mart would like to partner not only with us, but with Golden Hills School Division to provide supplies at cost. Amy and Michelle will talk with Stephanie and Angie further about this idea, and will come up with the

appropriate person to contact at the Division Office to possibly get this project set-up Division-wide.

School picture day is October 23rd

- At least one more volunteer is needed to help
- Life Touch will be back to do the photos

The budget for the year has been prepared by Angie. The budget contains specific proposed amounts to be spent on various events/activities throughout the year. These amounts are an "up to" amount, so all of the money allotted for an event/activity may not or does not have to be spent. The budget is contingent on the projected profit for the year, but does take into account the large surplus we currently have in the budget. By accepting the budget it means that these proposed expenditures do not have to be motioned on as they arise – the money will be available as the event/activity occurs

- Motion to accept this budget with the addition of the \$100 for feminine hygiene products made by David
- 2<sup>nd</sup> by Stephanie
- All in favour, Motion passes

Angie would like for the PAC executive to meet with the Wheatland Staff members at their October staff meeting. This would give the staff a chance to meet their PAC executive. Angie would like to present our budget to the staff so they can see what our plans are. Amy and Michelle will set aside time at the Oct. 16 staff meeting for this to take place.

Preventative Lice Check – Angie

- Scheduled for Sept. 19
- Need volunteers for that morning – David and Stephanie are able to help out

### **Elections of the Executive**

Nicole Gordon offered to stand as president, no other nominations, Nicole Gordon as president by acclamation

Stephanie offered to stand as vice president, no other nominations, Stephanie Sweere as vice president by acclamation.

No new nominations for treasurer. Angie Boyd remains treasurer by acclamation.

No new nominations for secretary. Sheri Porter remains secretary by acclamation.

Casino Coordinator – Angie Boyd

Fundraising Coordinator – Melissa Piche

Hot Lunch Coordinator – Stephanie Sweere

Meeting adjourned at 7:32 by Nicole Gordon

### **Casino meeting**

Meeting called to order at 7:32 by Nicole Gordon

Angie Boyd – Casino Coordinator

- \$46 078.93 in the account

- Angie just got an email from the playground company stating that they will be replacing the broken knuckle on the beehive before 2020. The issue has been fixed, so the equipment is safe in the meantime.

-Amy told PAC that the staff would like to see the casino money be spent on new chrome book carts or ipad carts. The ones they have are well out of date and need updating. Before they spend a lot of time doing research to put together a formal proposal for us, she wanted to see if PAC would be supportive of the casino money being spent on this idea. When they looked into it briefly last spring the cost for 30 chrome books with a cart and licensing fees, etc was \$12 000 – \$15 000, and the cost for 30 ipads with a cart, cords, licensing fees, etc was \$14 500 - \$16 500.

- a discussion was had about whether PAC wanted to see the majority of the casino funds being spent at one time on this tech upgrade. Some suggestions were given about trying to maximize any value in the old equipment; this will be looked in to as well.

- Motion that \$43 000.00 be earmarked for tech upgrade/refurbishment made by David

- 2<sup>nd</sup> by Stephanie

- all in favour. Motion passes.

Meeting adjourned at 7:52pm by Nicole

Next meeting: November 20, 2019 at 6:00pm at Wheatland Elementary School

These minutes are considered to be a true and accurate account of the meeting discussions. Any errors or omissions must be reported to the Secretary before the next meeting.