

Wheatland Elementary Parent Advisory Council Meeting

May 16th, 2018

Attendance:

Nicole Miller
Amy Van Vliet
Michelle Rushford
Stephanie Sweere
Kelly Quinton
Sheri Porter

Angie Boyd
Andrea Hazelwood
Shelly Neal

Meeting called to order at 7:09 by Nicole Miller

Approval of previous minutes

Motion by Kelly Quinton
Second by Stephanie Sweere
All in favour
Motion passed

Principal's report

Amy Van Vliet

- Discussed the Transportation Report from Golden Hills. Transportation needs to change in the Division as it is maxed out right now. They are looking at a few different options:
 - Rural bus routes will only do rural routes (no urban pick-ups/drop-offs in addition to the rural pick-ups/drop-offs)
 - Urban routes would have separate buses: buses just for elementary students, and buses just for Junior High and High School students
 - The window for drop-off times and pick-up times would be compressed (there is roughly a 30 minute window now – they want to reduce it to 20 minutes)
 - Bell times may be changed to 10-12 minutes earlier in the morning which would mean a 10-12 minute earlier dismissal time at the end of the day. All elementary schools would have the same start and end times. Junior High would start a bit later
- The Board is looking for feedback on these proposed changes. A concern brought up by parents at the PAC meeting was that these changes may mean earlier pick-up times at bus stops in the mornings. Parents do not want an earlier pick-up time in the morning than what they currently have.

Michelle Rushford –

- the Volunteer Tea and the Leadership Day were held on May 14
- the Leadership Day was a success. There was a great turnout of parents, grandparents, etc. Each student chose an area that they felt they are a leader in and showcased that area. Displays were set up around the school for guests and students to look at. It was a great celebration of leadership in the school.
- There are lots of year-end activities coming up that staff and students are excited about (Track and Field Day, talent show, field trips, etc)

Old business

The school will submit receipts for the kindergarten orientation packages so that PAC can reimburse them.

There are 4 volunteers for Western Day.

Reports from committees

Hot lunch program – Stephanie Sweere

- nothing to report at this time. She needs time to go through the website to get an accurate accounting of the profit made due to the fact that the Booster Juice gift card fundraiser was a part of the total.

Treasurer's report – Andrea Hazelwood

- the bank balance is \$16 555.58
- the casino account is \$20 742.37

New business

Track and Field for Div II will be held on May 30 (the alternate date is May 31). The Field Day for Div I will be held on June 7. Stephanie has volunteered to buy the freezies and put them in the school freezer.

Motion made to buy freezies for all students, to be handed out on their respective field days
made by Shelly Neal
2nd by Kelly Quinton
All in favour. Motion passes

PAC has historically supported the Kindergarten and Grade 6 Graduations

- Motion to give the school \$700 to go towards the kindergarten and grade 6 graduation ceremonies with \$350 to go to the kindergarten grad and the \$350 to go to the grade 6 grad made by Kelly Quinton
2nd by Andrea Hazelwood
All in favour. Motion passes.
- Motion made to give the school \$125 to be used for the Montessori Kindergarten graduation made by Kelly Quinton
2nd by Shelly Neal
All in favour. Motion passes
- Motion made to spend up to \$150 on the Parent Council Leadership Award to cover the \$75 cheque as well as the cost of the plaque and the engraving made by Shelly Neal
2nd by Stephanie Sweere
All in favour. Motion passes

Motion made to give each classroom teacher, as a part of the Staff Appreciation Week, \$200 which can be used in their classrooms as they see fit made by Sheri Porter

2nd by Angie Boyd.
All in favour. Motion passes

PAC bought Booster Juice gift cards as a part of the October fundraiser. Stephanie would like to see these given out this year. The gift cards will be given to the babysitters for PAC meetings, as well as be given as a part of the Parent Council Leadership Award. The rest of the gift cards will be put into the draw at the assembly at the end of the year. Stephanie wants to run the Booster Juice gift card fundraiser in October and April next year.

The number of Hot Lunch volunteers is very low. Stephanie does not want to drop hot lunch to just once a week so she suggested having a few grade 6 students help out on hot lunch days. The students would help prep the buckets for the adult volunteer and then clean the buckets at the end. This will reduce the amount of work/time the adult volunteer has to put in on hot lunch days. She has suggested that a few grade 5 students start helping with the hot lunch in June so that they can be trained in time to help out next year. Mrs. Rushford will compile a list of grade 5 students she feels will be a good fit for this job.

The school is short on donations to pay for the complimentary hot lunches that are given out. Motion to give the school up to \$120 to support the complimentary hot lunches made by Andrea Hazelwood

2nd by Kelly Quinton

All in favour. Motion passes

Motion made that two \$10 Ardene gift cards be bought to give to the girls who have provided babysitting for PAC meetings made by Stephanie Sweere

2nd by Kelly Quinton

All in favour. Motion passes

The next PAC meeting will be on June 13 at 6:00 at the Roadhouse.

Motion made to spend up to \$300 for food and non-alcoholic drinks made by Kelly Quinton

2nd by Andrea Hazelwood

All in favour. Motion passes

* Nicole will take care of ordering the food

Meeting adjourned at 8:26 by Nicole Miller

Casino Meeting called to order at 8:26 by Nicole Miller

Angie showed us pictures of the new playground equipment that is going to be installed.

There will be a rotating schedule set up by the school to ensure that all students get a fair chance to play on the new equipment once it is installed. The school will also provide students with instructions on how to play on the new equipment safely.

It is likely that in addition to the equipment that has already been ordered that we will be installing a disc swing as well.

The playground installation is scheduled for October 12 and 13.

The Casino dates are November 23 and 24. Angie has been told that all volunteer applications for the Casino need to be submitted by September 23, and that key positions can only be held by parents or teachers. She is going to double-check on that to make sure it is correct.

A letter will be going home very soon discussing 3 very important things:

- 1) The casino – explain the importance of the casino and what the money is used for (technology, the playground, etc), as well as information about volunteering for the casino. The hope is to recruit volunteers this year.
- 2) The fact that the Lions have donated \$10 000.00 towards the playground in return for 150 volunteer hours. Information about doing volunteer hours owed to the Lions will be provided.
- 3) The need for parent volunteers for the playground installation.

- The letter will state that parents need to return it to the school to indicate that they have seen it (there will be options for parents to fill out such as “Yes, I can volunteer at the casino for _____ shift” or “I am unable to volunteer”, etc). Nicole wants to be sure that every parent has seen the letter, which is why she is requesting a response from each parent. Teachers will help to keep track of which students have/haven’t returned the letter, and then contact parents who still need to return it.

- the letter will be sent twice: once right away, and then once again with the report cards. We want to ensure that parents are getting this important information.

- Angie and Nicole will work together to write the letter

Casino meeting adjourned at 8:49 by Nicole Miller.

Next meeting June 13 at 6:00 at the Roadhouse.

These minutes are considered to be a true and accurate account of the meeting discussions. Any errors or omissions must be reported to the Secretary before the next meeting.